



## Machinery Operations Information Sheet

### Licence to Perform High Risk Work

Machinery Type	Licensing Code
Forklift	LF
Elevating Work Platform	EWP
Vehicle Loading Crane	CV
Non Slewing Mobile Crane <sup>(1)</sup>	CN
Slewing Mobile Crane <sup>(1)</sup>	C2



- Training Only:** \$75.00 per hour, plus hire fee if equipment is not supplied. Once competent in training, assessment can be completed;
- Assessment Only:** \$300.00 per assessment, group booking discount available.
- Licence Fee:** A fee schedule is available from Service Tasmania, please contact them at [www.service.tas.gov.au](http://www.service.tas.gov.au) or 1300 135 513. Licences are issued by Workplace Standards Tasmania. <sup>(1)</sup> Non-nationally recognised training, issue of licence only.

### Plant Operation Certificate of Competency

Machinery Type	Competency Code
Excavator	LE
Skidsteer (Bobcat)	LS
Front-end Loader	LL
Front-end Loader / Backhoe	LB
Tractor	WTS
Dozer	LZ
Ride on Mower	ROM
Haul Truck	HS



Construction  
Training  
International

- Training Only:** \$75.00 per hour, plus hire fee if equipment is not supplied. Once competent in training, assessment can be completed;
- Assessment Only:** \$400.00 per assessment, group booking discount available.
- Carding Fee:** Add \$67.00 per person.

- When:** Held on a demand basis, please contact the office for the next available date.
- Where:** At your premises, using your equipment.  
At our Training Complex, using our equipment when available (conditions apply).
- Enrolling:** Fees are payable on commencement of training/assessment if it is a private booking. A deposit of \$250.00 is required to secure your place.  
If you are completing the training/assessment through an employment agency or company a signed purchase order and course booking agreement must have been received by OnRoad OffRoad to confirm the booking.

**Funding maybe available for eligible job seekers, which may cover 100% of the course cost.  
Please contact your employment agency for details.**

\* Please refer to our Transfer/Cancellation Policy on the reverse side of this page.

**Requirements:** We require applicants to be over the age of either 18 or 19 years, depending on the class of machinery. Appropriate clothing and sandshoes or boots (no open-toed footwear) is required to be worn at each session. Applicants must also have current photo-ID (driver's licence or student card) and have the necessary hours log for assessment only.

A training manual is provided to assist applicants throughout the training/assessment. This is used, together with instructions from the trainer to ensure that each applicant has a thorough understanding of the material demonstrated. Training and assessments are designed for a broad range of applicants, including those who have regularly operated machinery and those that have not.

### **Refunds: What if you Cancel/Transfer, What if we Cancel/Transfer?**

#### **Our Cancellation/Transfer**

We reserve the right to defer the sessions. In this case, all fees will be refunded or a participant may select to transfer to a course at a later date.

#### **Your Cancellation/Transfer**

Enrolments cancelled/transferred more than seven days prior to the course may have any monies paid refunded in full or be transferred to an alternative date. A 50% cancellation fee may apply for notice given less than seven days unless medical or other reasonable evidence is provided.

Enrolments made within seven days of the course date will incur a 50% transfer/cancellation fee, or loss of deposit, if subsequent cancellation or transfer.

Any monies paid in advance will be held and not allocated until completion of the course or as per the above.

#### **Nationally Recognised Training**

OnRoad OffRoad Training is a registered training organisation with the Tasmanian Qualifications Authority. OnRoad OffRoad has undertaken a thorough review of all its training operations to meet national quality standards for training.

We have a comprehensive complaints procedure and a strict Code of Practice. Details are available through our website or in the information handbook supplied at enrolment and also at the Office.

**For further information and course dates, please contact  
1300 732 377 (8:30 – 5:00 Monday to Friday)**